

Please return the completed form to the CME/CPD program provider or organizer (do not send to the CFPC).

CFPC MAINPRO® Declaration of Conflict of Interest Form

Part 1: All Presenters and Planning Committee members must complete this form and submit to the identified CME/CPD program's provider or organizer. Disclosure must be made to the audience whether you do or do not have a relationship with a commercial entity such as a pharmaceutical organization, medical device company or a communications firm.

☐ I **DO NOT** have an affiliation (financial or otherwise) with a pharmaceutical, medical device or communications organization.

- Speakers who have no involvement with industry should inform the audience that they cannot identify any conflict of interest.

☐ I **HAVE/HAD** an affiliation (financial or otherwise) with a pharmaceutical, medical device or communications organization.

- Complete the section below as it applies to you during the **past two calendar years**. Please indicate the commercial organization(s) with which you have/had affiliations, and briefly explain what connection you have/had with the organization. You must disclose this information to your audience both verbally AND in writing.

	Company/Organization	Details
I am a member of an Advisory Board or equivalent with a commercial organization.		
I am a member of a Speakers bureau.		
I have received payment from a commercial organization (including gifts or other consideration or 'in kind' compensation).		
I have received a grant(s) or an honorarium from a commercial organization.		
I hold a patent for a product referred to in the CME/CPD program or that is marketed by a commercial organization.		
I hold investments in a pharmaceutical organization, medical devices company or communications firm.		
I am currently participating in or have participated in a clinical trial within the past two years.		

Part 2: Only Presenters must complete this section.

	Circle One		You MUST declare all off-label use to the audience during your presentation.
	Yes	No	
I intend to make therapeutic recommendations for medications that have not received regulatory approval (ie. "off-label" use of medications).			

Check all that apply: ☐ I am a Presenter

☐ I am a Planning Committee Member

Name/Title of program/event: _____

Acknowledgment: I, _____, acknowledge that I have reviewed the declaration form's instructions and guidelines and that the information above is accurate. I understand that this information will be publically available.

Signature: _____ **Date:** _____

CFPC MAINPRO Declaration of Conflict of Interest Form: Instructions and Guidelines

- **Part 1** must be completed by **all Presenters and Planning Committee members**.
- **Part 2** must be completed by **all Presenters**.

All completed original forms must be retained by the party submitting the program for Mainpro accreditation (referred to herein as the 'CME/CPD provider' or 'CME/CPD organizer') for a period of one-year following accreditation expiry in the event that the program is audited by the College of Family Physicians of Canada.

Planning Committee: Completed form for each planning committee member **MUST** be submitted at the time of application for accreditation (please scan and upload all forms as a single file on QuickConnect).

Presenter: These forms **DO NOT** need to be submitted to the CFPC at the time of application for accreditation and/or ethical review. Completed form for each presenter/speaker is required and must be retained by the CME/CPD organizer or provider.

1. All **financial or 'in kind' relationships** (not only those relevant to the subject being discussed) encompassing the **previous two (2) years must be disclosed** (please see "A Guide to Mainpro Accreditation" for definitions and examples <http://www.cfpc.ca/CPDProvidersandPlanners/>).
2. It is the presenter's responsibility to ensure that their presentation (and any recommendations) is balanced and reflects the current scientific literature. The only caveat to this guideline is where there is only one treatment or management strategy. **Unapproved use of products or services must be declared within the presentation.**
3. **Disclosure must be done verbally AND displayed in writing on a slide at the beginning of a presentation or included in the written conference materials.**
4. This form must be completed and submitted to the CPD program's provider or organizer prior to the start date of the event or program.