

# STUDENT ADVOCACY OFFICE

CONFIDENTIAL  
STUDENT-CENTRED  
SERVICE, ADVOCATING  
FOR FAIRNESS AND  
PROMOTING INTEGRITY



UNIVERSITY  
OF MANITOBA

# PROVIDES SUPPORT TO PROSPECTIVE, CURRENT AND FORMER UNIVERSITY OF MANITOBA STUDENTS AT ALL SITES

## WHAT WE DO

The Student Advocacy Office provides confidential services for receiving student complaints and grievances. This office serves as a general information source for students regarding their rights and responsibilities. Students are assisted in the resolution of concerns or conflicts arising from actions or decisions taken by the University. Students are advised of policies and procedures to follow, both informally and formally. Staff work collaboratively with other campus resources to provide support and education to students and other members of the University community.

## HOW WE HELP

- Inform you of your rights and responsibilities
- Help you understand and clarify processes
- Review written requests or appeals
- Prepare for, and attend meetings or hearings with you
- Make referrals to other supports
- Provide education regarding academic integrity including information, tools and resources

## WHY YOU SHOULD SEEK SUPPORT

- It is your right to obtain advice and representation;
- You will be better prepared to participate in the process;
- You will be supported before, during and after the process;
- We assist prospective, current and former students.

## OUTREACH AND TRAINING

We offer customized training, presentations and workshops in partnership with Office of Legal Counsel, Academic Learning Centre, Office of Human Rights and Conflict Management and other Student Support offices on a variety of student-related topics. Please contact our office or view our website for information about requesting workshops.

# SERVICES

## SERVICES FOR STUDENTS

**Academic Progress:** Student Advocacy can help address issues with course marks and grades, academic standing (probation or suspension), experiential learning (practicums and rotations) and admission.

**Academic Concerns:** The University has several policies to assist students who have medical and/or compassionate circumstances impacting their ability to meet academic requirements. We can assist with requests for special consideration, such as authorized withdrawals, fee appeals, deferrals or leaves of absence.

**Student Discipline:** Students are expected to practice personal and academic integrity in all dealings with the University community. Students who receive an allegation of academic or non-academic misconduct have an opportunity to respond before a decision is made. An advocate can assist students with this or any other discipline process. Follow up support is also available to assist students in returning to successful studies following the discipline process.

**Other Concerns:** We support students through the process of resolving interpersonal conflict, harassment or discrimination. We can assist students in making, or responding to, a complaint under the Respectful Work and Learning Environment Policy or Sexual Assault Policy. We also assist with issues of professional unsuitability.

## SERVICES FOR FACULTY AND STAFF

**Consultation and referrals:** We offer consultation regarding how to manage or respond to situations involving individual students. We provide information regarding practices and procedures related to student policies and assistance with informal resolution and formal processes. Please refer a student to our office if you feel they need assistance with any areas listed above.

# STUDENT ADVOCACY OFFICE

## FORT GARRY CAMPUS

520 University Centre

## BANNATYNE CAMPUS

S211 Medical Services Building

Advocates are available by appointment at other University of Manitoba sites.

Phone: 204-474-7423

Fax: 204-474-7567

Email: [student\\_advocacy@umanitoba.ca](mailto:student_advocacy@umanitoba.ca)

**[UMANITOBA.CA/STUDENT/ADVOCACY](http://UMANITOBA.CA/STUDENT/ADVOCACY)**



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