



**A CHAPTER OF THE COLLEGE OF FAMILY PHYSICIANS OF CANADA
UN CHAPITRE DU COLLÈGE DES MÉDECINS DE FAMILLE DU CANADA**

**Annual Members' Meeting Minutes
May 11, 2019, Moncton, NB**

Disclaimer: Official notes were only taken for agenda items 1.0 and 3.0. The rest of the minutes were written with the help of memory and personal notes from Dr. Darren Martin.

Meeting called to order at 1:20pm
NBCFP President, Dr. Darren Martin, welcomed all in attendance

1.0 – Approval of Minutes from 2018 Annual Meeting

Motion to accept the 2018 AMM Minutes was duly moved and seconded. CARRIED

2.0 – NBCFP President's Report

Dr. Darren Martin met with Premier Blaine Higgs and with Liberal party as well. Main discussions were to advocate for increased availability of psychology services in New Brunswick. Also, working to strengthen NBCFP relationship with NBMS, whereas NBCFP wants to be at the table for family medicine discussions and decisions. Focus on increasing positive recognition of family physicians and demonstrate interest in partnerships for upcoming projects. NBCFP, in wanting to increase communication with members, has created the Key Messages, which are a few important messages coming from each of the Board Meetings and are posted on NBCFP website for members.

In wanting to increase robustness of governance, a new Board of Directors composition pilot project has been developed, creating a few new policies and terms of reference.

First Five Years of Family Practice: Work on creating useful content to help in the transition from Resident to practicing Physician.

For Health & Wellness: NBCFP is excited to have allocated a \$2,000 to fund projects that will benefit the health of the patients in New Brunswick.

One thing to be proud of for Family Physicians in NB is that we are the best province in Canada with 93.6% of the population having a primary care provider.

The objective for the next year is to emphasize on action and effectiveness of our Board, to engage and provide value to our membership and help meet the needs of our communities in advancing family medicine and improving the health of the population.

3.0 CFPC President's Report

Dr. Paul Sawchuk introduced himself as a Family Physician from Manitoba and indicated that he was enjoying his visit to New Brunswick, also indicating that 94% of population having a family physician is a very impressive figure. NB is a very pro-Family Doc environment and the involvement of Family Physicians in Hospitals in NB is great. Family Doctor patients' outcome is best. Attended Board meeting yesterday, Family Medicine is doing well in New Brunswick. Looking at future, long term positions. As for virtual care/artificial intelligence, CFPC is looking into impact of risks in artificial intelligence.

4.0 - CFPC's CEO report

Dr. Francine Lemire addressed the members.

5.0 - Board Composition Pilot Project

Over the years, the board has noticed a challenge with membership engagement for leadership positions. We came up with a new board composition (as shown below) with the objective to increase accountability of board members, avoid too long of a commitment on the board, define precise board roles, assure province wide representation and increase the board skills. The outcomes that we are looking for with the new board composition is to increase board satisfaction, decrease board vacancies, increase robustness of governance and increase completed board projects.



Motion:

Be it resolved that the Members approve a 2-year board composition pilot project from 2020 to 2022, related to strengthening governance and enhance member engagement. Further that an evaluation be conducted to determine if the pilot project achieves successful outcomes prior to recommending amendments to the by-laws for Member approval.

Motion duly moved and seconded. CARRIED

6.0 - Report of the Honorary Treasurer

Dr Katelyn Stymiest presented the Financial Statements for the year ending December 31, 2018.

<u>Revenue</u>	<u>2018 budget</u>	<u>2019 projected budget</u>
Membership	\$155,911	\$14,200
Mainpro +	\$23,600	\$23,000
Family Medicine Conference	\$6,525	\$5,000
Interest	\$1,653	\$1,700
TOTAL INCOME	\$187,689	\$171,700

<u>Expenses</u>	<u>2018 budget</u>	<u>2019 projected budget</u>
Salaries/Honorariums/Professional fees	\$84,902	\$88,300
Insurance/Office	\$14,966	\$15,300
Postage and Bank Fees	\$1,023	\$1,150
Meetings and Board Expenses	\$23,627	\$27,200
Promo	\$5,865	\$6,000
FMC	\$9,070	\$10,000
Awards and Grants	\$8,128	\$8,400
Committees	\$3,808	\$7,000
Special Projects	\$0	\$6,000
Emergency fund	\$0	\$2,000
TOTAL EXPENSES	\$151,389	\$171,350

<u>Money left over</u>	<u>2018 budget</u>	<u>2019 projected budget</u>
Income minuses expenses	\$36,300	\$350

Motion to accept the financial statements for the year ending December 31, 2018 was duly moved and seconded. CARRIED

7.0 - 2019-2020 Board of Directors

President - Darren Martin
President Elect - Ghislain Lavoie
Past President - Melissa McQuaid
Honorary Secretary-Treasurer - Katelyn Stymiest
Member at Large - Karine Boulay
CPD - Amel Fekhar
Health and Wellness - Linda Dalpé
Membership - Vacant
Awards - Vacant
Research - Vacant
Bylaws - Vacant
Dalhousie University - Sasha Sealy (program), Vacant (Resident), Vacant (Student)
Université de Sherbrooke - Lise Babin (program), Audrey-Anne Gauvin (Resident), Vacant (Student)
Guest - Thomas Laughlin (Memorial University)

All those listed above, except Amel Fekhar, are entering into the 2nd year of a two-year term. Amel Fekhar is new to the role.

Motion to approve the slate of Board Directors was duly moved and seconded. CARRIED

8.0 - Members' Forum

The floor was opened to questions and comments. A comment was made by Dr. Jean-Pierre Arseneault that because of changes in Mainpro+ accreditation at a National level, provinces should expect a continuous decline in Mainpro+ revenue.

Dr. Darren Martin offered his availability via email or face to face if any members had other questions or comments they would like to share.

9.0 - Adjournment

A motion to adjourn was duly moved and seconded. CARRIED